

<b>Environmental Policy</b>		<b>Policy Reference: G16</b>
<b>Lead Department:</b>	<b>CEO</b>	<b>Approval Date: February 2022</b>
<b>Approved by:</b>	<b>Board</b>	<b>Review Date: February 2025</b>
<p><b>This document applies to the following areas of New Outlooks Business</b></p> <p><b>The provision of accommodation and office space and how we deliver our services.</b></p>		
<b>Appendices/forms:</b>	Appendix 1. Environmental Action Plan	

**SCOPE**

This policy applies to all areas of the Associations work where we have an impact on the environment.

It applies to all of our residents in terms of the accommodation we provide, the working environment for our staff and agreed ways of working. It also has impacts on visitors, both families and professionals coming into our services. It also impacts on contracting relationships.

**POLICY STATEMENT**

New Outlook is a small housing association which provides services primarily to people with sensory loss in the West Midlands. We support more than 230 people in a range of services including care homes, housing with care and supported living, as well as those who live in their own homes.

New Outlook is committed to considering the impact of all aspects of its work on the environment and seeking ways to reduce negative impact. We recognise the importance of energy efficiency and environmental sustainability in achieving that goal and the benefits to the organization of this approach. In addition to fulfilling our statutory environmental responsibilities and complying with all legal and other requirements, we would aim to use our powers and influence to further protect and improve the environment, challenging ourselves to make continual improvements in our performance.

The purpose of this policy is to set out our commitments toward environmental sustainability, commitments that will be delivered through our Environmental Action Plan.

## TERMS AND DEFINITIONS

Define any acronyms, jargon, or terms that might have multiple meanings.

TERM	DEFINITION

## POLICY SECTIONS

### Policy commitments

Under the leadership of the Executive team, New Outlook is committed to the following goals:

1. Improving the assessment of our environmental impact, to enable the
2. Conservation of raw materials and energy through
3. Improving processes and service delivery.

In working towards these goals we will:

1. Develop our understanding of the **risks** presented by climate change
2. Ensure our services and infrastructure are **adapted to protect** our residents from those risks.
3. Contribute to the creation of a **sustainable built environment** and achieve a high level of sustainability in our own development projects.
4. Prevent or minimise **pollution** to air, water and land, including noise pollution, litter, fly tipping and the impacts of transport.
5. Minimise waste and the impact of its disposal by applying the '**waste hierarchy**': maximising waste reduction, reuse, recycling or composting and energy recovery to minimise the amount sent to landfill.
6. Minimise energy and water demand and **use all resources efficiently** to reduce environmental impacts.
7. Encourage the appropriate generation and use of **renewable and low carbon energy**.
8. Reduce the environmental impacts of the **goods** we buy and the **works and services** we commission and promote a **circular economy**.
9. Promote a culture of **environmental awareness** within our staff team, including through the provision of training and ensuring that staff are aware of their role in implementing this policy.

### Implementation of the Policy

This Policy will be implemented through an Environmental Action Plan. In preparing the Action Plan we will:

- Review the use of resources in the association.
- Audit the impact of our properties, policies and procedures.
- Consider how resources can be reduced or replaced without impacting performance or delivery.

- Make best use of technology and seek out good practice.
- Develop the use of renewable resources and products.
- Identify the value for money benefits and economic return on investment
- Improve the internal and external environment of our housing stock.
- Provide advice, training and guidance for customers and colleagues.
- Ensure that, through the procurement process, environmental considerations are part of the assessment.
- Work in partnership with others

The policy will be communicated to all employees, contractors working for and on behalf of New Outlook, tenants and stakeholders and will be made available to the public.

## RELATED POLICIES AND OTHER REFERENCES

F2 Financial Regulations  
 F6 Purchasing Policy  
 HM1 Repairs and Maintenance Policy

## ROLES AND RESPONSIBILITIES

List the job titles and business offices directly responsible for the policy.

ROLE	RESPONSIBILITY
Owner	CEO

## Appendix 1

### Environmental Action Plan

Action	Target	Owner	Deadline